

Vermont Information Technology Leaders, Inc.



Board Minutes

Meeting Date: March 8, 2011

Location: BlueCross BlueShield Board Room

Attendees:

- | | | | |
|--|---|---|---|
| <input checked="" type="checkbox"/> Judy Higgins | <input checked="" type="checkbox"/> Paul Harrington (phone) | <input checked="" type="checkbox"/> Gertrude Hodge | <input type="checkbox"/> Catherine Benham |
| <input checked="" type="checkbox"/> Don George | <input checked="" type="checkbox"/> Andrea Lott (phone) | <input checked="" type="checkbox"/> Craig Jones (phone) | <input type="checkbox"/> Bea Grause |
| <input type="checkbox"/> Chuck Podesta | <input checked="" type="checkbox"/> Greg Peters (phone) | <input checked="" type="checkbox"/> Bruce Bullock, MD (phone) | |

Staff and Others: David Cochran, Sandy McDowell, Becky Bowen, Heidi Banks

Topic	Presentation	Discussion and Action	By Whom or When
Consent Agenda	<ul style="list-style-type: none"> Don George called for approval of the January 11, 2011 Board minutes. 	Motion: <ul style="list-style-type: none"> Accept minutes from the January 11, 2011 Board meeting. 	Motion: Gertrude Hodge, 2 nd – Judy Higgins, all approved.
Board Member	<ul style="list-style-type: none"> We are still waiting for the Legislature to appoint a Board member to replace Jim Hester. 	Discussion /Questions included: <ul style="list-style-type: none"> It would be good to have a legislature on the Board During the session it could be challenging for a legislature to attend VITL Board meetings 	Don will follow up
Finance Committee Update	<ul style="list-style-type: none"> Paul Harrington asked Becky Bowen to review the Balance Sheet and Profit & Loss Statement ending January 31, 2011. New auditors 	Discussion/Questions included: <ul style="list-style-type: none"> Finance committee feels VITL is being a good steward of finances VITL will be looking for new auditors – our current auditors are no longer doing Federal Audits VITL has an improved cash position 	Becky to discuss new auditor options with Greg Peters
Business Planning 2012	<ul style="list-style-type: none"> David Cochran and Becky Bowen walked through the draft Business Plan for 2012. 	<ul style="list-style-type: none"> Additional information will be provided at the next Board meeting 	
HIE Procurement	<ul style="list-style-type: none"> Sandy McDowell went over the HIE transition plan. 	Discussion /Questions included: <ul style="list-style-type: none"> Hiring project manager to handle transition Adding office space in Burlington Timeline for transition 	
Operating Metrics	<ul style="list-style-type: none"> David Cochran walked through the Operating Metrics outlining the universe, our goals and where we are to date. 	Discussion /Questions included: <ul style="list-style-type: none"> Depending more heavily upon the Executive Committee & the Finance Committee with the scaling back of Board meetings. The amount of work to be accomplished Mitigation plan because of dependence on outside entities Include larger picture – how Vermont in general is doing 	

		– not just VITL	
CEO Report	David Cochran gave updates on the following: <ul style="list-style-type: none"> • VITL Risks • Sustainability Plan 	Discussion/Questions included: <ul style="list-style-type: none"> • Managing Stakeholder’s expectations – Important to remember what VITL is running is a marathon not a sprint • The importance of Board members being good ambassadors • Will go over Sustainability Plan in more detail at June Board Retreat 	
Adjournment	Don George adjourned the meeting.		

Respectfully Submitted,

Bea Grause, Secretary
/hkb.