

**Vermont Information Technology Leaders, Inc.**



**Board Minutes**

**Meeting Date:** December 16, 2010

**Location:** BlueCross BlueShield Board Room

**Attendees:**

- |   |   |   |                                     |
|---|---|---|-------------------------------------|
| <input checked="" type="checkbox"/> Judy Higgins (phone)  | <input checked="" type="checkbox"/> Paul Harrington     | <input checked="" type="checkbox"/> Gertrude Hodge      | <input type="checkbox"/> Jim Hester |
| <input checked="" type="checkbox"/> Don George            | <input checked="" type="checkbox"/> Andrea Lott (phone) | <input type="checkbox"/> Craig Jones                    | <input type="checkbox"/> Bea Grause |
| <input checked="" type="checkbox"/> Chuck Podesta (phone) | <input checked="" type="checkbox"/> Bruce Bullock, MD   | <input checked="" type="checkbox"/> Greg Peters (phone) |                                     |

**Staff and Others:** David Cochran, Becky Bowen, Heidi Banks

Topic	Presentation	Discussion and Action	By Whom or When
Consent Agenda	<ul style="list-style-type: none"> <li>Don George called for approval of the October 21, 2010 Board minutes.</li> <li>Board Schedule for 2011</li> </ul>	<p>Motion:</p> <ul style="list-style-type: none"> <li>Accept minutes from the October 21, 2010 Board meeting.</li> </ul> <p>Discussion:</p> <ul style="list-style-type: none"> <li>Move to 6 Board meetings a year (including the Retreat &amp; Annual Meeting).</li> <li>Move Board meetings to Tuesdays from 4-6pm.</li> </ul>	Motion: Paul Harrington, 2 <sup>nd</sup> – Gertrude Hodge, all approved.
Finance Committee Update	<ul style="list-style-type: none"> <li>Paul Harrington asked Becky Bowen to review the Balance Sheet and Profit &amp; Loss Statement ending October 31, 2010:</li> <li>Audited financials for FY ending June 30, 2010</li> </ul>	<p>Discussion/Questions included:</p> <ul style="list-style-type: none"> <li>What are like organizations doing regarding operating margins?</li> <li>The amount of insurance VITL is currently carrying as opposed to what it should be carrying.</li> <li>Adding additional member(s) to the Finance Committee.</li> <li>1<sup>st</sup> HRSA Grant</li> </ul> <p>Motion:</p> <ul style="list-style-type: none"> <li>Finance Committee has reviewed VITL’s compliance plan and is recommending that the Board accept the Audited Financials for FY ending June 30, 2010.</li> </ul>	Motion: Paul Harrington, 2 <sup>nd</sup> – Gertrude Hodge, all approved.
HIE Reprocurement	David Cochran gave an overview of the HIE reprocurement process to date and the plan moving forward.	<p>Discussion /Questions included:</p> <ul style="list-style-type: none"> <li>The 3 HIE finalists</li> <li>Managing perception and physician’s trust of finalists.</li> <li>Management would like to narrow to 2 finalists and begin contract negotiation.</li> <li>The need for firewalls between parent companies and subsidiary company.</li> </ul>	<ul style="list-style-type: none"> <li>Board expressed they are comfortable with the choice of 2 finalists.</li> </ul>
HRSA Grant 2	David Cochran went over the proposed updated plan for HRSA Grant 2.	<p>Discussion /Questions included:</p> <ul style="list-style-type: none"> <li>HIE incentives to Critical Access Hospitals (CAH).</li> <li>Immunization Registry interfaces.</li> </ul>	<ul style="list-style-type: none"> <li>David Cochran will provide Paul Harrington with the</li> </ul>

		<p>Motion:</p> <ul style="list-style-type: none"> <li>Proposal to HRSA to spend \$667,031 (\$941,491 grant award less \$274,459 spent through 8/31/10).</li> </ul> <p>Components to include:</p> <ul style="list-style-type: none"> <li>e-prescribing</li> <li>HIE Incentives to CAH</li> <li>Immunization Connectivity to Pediatric and FP</li> </ul>	<p>number of doctors using e-prescribing in a stand-alone model.</p> <p>Motion: Paul Harrington, 2<sup>nd</sup> – Bruce Bullock, all approved.</p>
VITL Performance Year to Date	David Cochran reviewed VITL and specifically the RECs performance to date.		<ul style="list-style-type: none"> <li>Paul Harrington would like a breakdown of practitioners by type.</li> </ul>
Focus and Future Board Topics	David Cochran asked the Board for feedback on focus of future Board meetings.	<p>Discussion/Suggestions/Questions included:</p> <ul style="list-style-type: none"> <li>Send out a draft agenda prior to Board packet for comments and suggestions.</li> <li>Board would be good place to test presentations intended for the Legislature.</li> <li>Update on “Where We Scheduled To Be At This Point” compared to “Where We Are”.</li> <li>What is the total universe? (Looking at the State and Federal landscape on a larger scale than just VITL.)</li> <li>How will what VITL is doing generate value to the whole State in transforming the healthcare system?</li> <li>What is keeping you up at night?</li> <li>Will the change in State administration impact VITL’s current strategy? And if so, how?</li> <li>Focus of January Board meeting should be the measures and how does that connect to the bigger picture and value proposition.</li> </ul>	
CEO Report	<p>David Cochran gave updates on the following:</p> <ul style="list-style-type: none"> <li>HIE procurement process</li> <li>Sustainability Plan</li> </ul>	Tabled	
Adjournment	Don George adjourned the meeting.		

Respectfully Submitted,

Bea Grause, Secretary  
/hkb.