

Vermont Information Technology Leaders, Inc.



Board Minutes

Meeting Date: October 21, 2010

Location: Blue Cross Blue Shield Board Room

Attendees:

- | | | | |
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| <input checked="" type="checkbox"/> Judy Higgins (phone) | <input checked="" type="checkbox"/> Paul Harrington | <input checked="" type="checkbox"/> Gertrude Hodge (phone) | <input type="checkbox"/> Jim Hester |
| <input checked="" type="checkbox"/> Don George | <input type="checkbox"/> Andrea Lott | <input checked="" type="checkbox"/> Craig Jones (phone) | <input checked="" type="checkbox"/> Bea Grause (phone) |
| <input checked="" type="checkbox"/> Chuck Podesta (phone) | <input type="checkbox"/> Bruce Bullock, MD | <input checked="" type="checkbox"/> Greg Peters (phone) | |

Staff and Others: David Cochran, Becky Bowen, Sandy McDowell, Heidi Banks

Topic	Presentation	Discussion and Action	By Whom or When
Consent Agenda	Don George called for approval of the August 26th, 2010 Board minutes.	A motion was made to accept minutes from the August 26th, 2010 Board meeting	Motion: Paul Harrington, 2 nd – Chuck Podesta, all approved.
Election of new Board member	Don George asked for a motion to accept Dr. Paul Reiss's resignation and elect of Dr. Bruce Bullock to the VITL Board	<p>Motion:</p> <ul style="list-style-type: none"> The Board accepts Dr. Paul Reiss's resignation from the VITL Board of Directors and thanks him for his invaluable service during an important period in the organization's history. The Board elects Dr. Bruce Bullock to a two year term on the VITL Board of Directors. 	Motion: Paul Harrington, 2 nd Chuck Podesta, all approved
Physician Director Meeting Stipend	Don George asked for discussion regarding providing a stipend to the physician representative on the VITL Board	<p>Discussion/Questions included:</p> <ul style="list-style-type: none"> The amount and covering travel expenses Should the stipend be open to more than just the physician representative What message is portrayed by compensating 1 or more of the Board members <p>Motion: Dr. Bruce Bullock will receive a stipend of \$250 plus mileage (based on the</p>	Motion: Paul Harrington, 2 nd Chuck Podesta, all approved

		federal rate) when he attending VITL Board meetings in person	
Board Meeting Schedule	Don George proposed changing the frequency of VITL Board meetings as well as the day and time	<p>Discussion/Questions included</p> <ul style="list-style-type: none"> • Frequency/Day/Time • Alternating Executive Committee meetings and Board meetings • Should the Finance Committee meet less frequently (At this time keep once a month) • Greg Peters volunteered to join the Finance Committee • Would anyone else like to join the Executive Committee 	<ul style="list-style-type: none"> • Don George accepted Greg Peters proposal to join the Finance Committee • Heidi to work with David Cochran & Don George on the Board schedule for 2011
Finance Committee Update	<p>Paul Harrington asked Becky Bowen to review the Balance Sheet and Profit & Loss Statement ending September 30, 2010:</p> <ul style="list-style-type: none"> • Audited financials for FY ending June 30, 2010 	<p>Discussion included:</p> <ul style="list-style-type: none"> • HRSA grants 1 & 2 • State funding 	<ul style="list-style-type: none"> • Becky Bowen to discuss with auditors the best way to document spending HRSA grant 1
Supporting the Practices (REC) Update	Sandy McDowell gave a presentation about how his team is supporting practices	<p>Discussion /Questions included:</p> <ul style="list-style-type: none"> • Allocation of resource – Employees vs. consultants • Funding sources • Project intake process • The use of Pie Matrix in tracking projects 	
CEO Report	<p>David Cochran gave updates on the following:</p> <ul style="list-style-type: none"> • HIE procurement process • ONC policy on Public Hospitals and Underserved Settings • Sustainability Plan 		
Adjournment	Don George adjourned the meeting.		

Respectfully Submitted,

Bea Grause, Secretary
/hkb.